

MINUTES OF MEETING

Board of Supervisors

Reedy Creek Improvement District

November 17, 2021

9:30 a.m.

President Hames called the regular meeting of the Reedy Creek Improvement District Board of Supervisors to order at 9:30 a.m. on Wednesday, November 17, 2021, at the Administrative Offices of the District, 1900 Hotel Plaza Boulevard, Lake Buena Vista, Florida.

Those present were President Larry Hames, Max Brito, Jane Adams, and Don Greer, constituting a quorum of the Board of Supervisors. Others in attendance included; John Classe, District Administrator; Wanda Siskron, District Clerk; Tina Graham, Assistant Clerk, Administration; Jason Middleton and Eddie Fernandez, Human Resources; Ron Zupa and Art Odon Technology Services; Chris Quinn, Finance; Kerry Satterwhite, Facilities; Jerry Wooldridge, Building & Safety; Eryka Washington, Communications and Ed Milgrim, Milgrim Law Group. Those participating via teleconference were: Craig Sandt, Facilities; Bruce Jones, Procurement; Erin O'Donnell, Communications; Lexy Wollstadt, Finance; Kate Kolbo, Planning & Engineering; Yenni Hernandez, Technology Services; Chief LePere and Joel Edwards, RCFD; Anthony Kasper, RCES; Mike Crikis, Environmental Sciences and Ilana Perras, Milgrim Law Group.

President Hames asked the attendees to please stand for the Pledge of Allegiance.

SAFETY MINUTE

Mr. Eddie Fernandez presented the safety instructions for the Administration Building. Mr. Fernandez identified the locations of the emergency exits as well as the evacuation procedures. Mr. Fernandez advised that this month's safety topic is related to being responsible, empathetic, and compassionate. Mr. Fernandez advised for everyone to be themselves, slow down and make good decisions, both work and personal and wished everyone a safe and happy Thanksgiving.

APPROVAL OF MINUTES

Minutes from the October 27, 2021 BOS Meeting were approved and accepted as presented.

The District Clerk recorded proof of publication of the meeting notice.

REPORTS

District Administrator had no report for the Board.

CONSENT AGENDA

President Hames proceeded to the Consent Agenda and advised that the Consent Agenda exists of general administrative items and items under a specific cost threshold. Any item could be pulled from the Consent Agenda for further discussion, if requested. Consent Agenda items are shown below:

Item 6A – Epcot Resorts Blvd. Bridge Replacement Phase II – Change Order Allowance

CONSIDERATION of Request for Board approval to increase the change order allowance for the Agreement for Professional Services between RCID and **HNTB Corporation**, in the total amount of **\$16,402.00**, for Epcot Resorts Blvd. Bridge Replacement Phase II Project. Funding for this request is included in the approved project budget and is derived from the RCID 2016-2024 Transportation Projects Ad Valorem Bonds. **(EXHIBIT A)**

President Hames asked if anyone had a reason to bring up any items on the Consent Agenda for further discussion. No items were pulled from the Consent Agenda for review. Upon motion by Ms. Adams and duly seconded, the Board unanimously approved the Consent Agenda.

REGULAR AGENDA

Item 7A – DMS – Fiber Optic Project – Electric Service CIAC

Mr. Satterwhite requested Board approval to establish a budget Not-To-Exceed **\$585,500.00** for construction of five new single phase transformers and associated transmission lines in support of the DMS – Fiber Optic Project. This CIAC (Cost in Aid of Construction) request includes Board authorization for RCID/RCES to procure all construction contracts, Owner-Furnished Materials (OFM), and other miscellaneous goods and ancillary services as necessary for the project. Funding for this request is included in the approved project budget and will be derived from the RCID Series 2016-2024 Transportation Projects Ad Valorem Bonds. President Hames asked if there were any public comments on this request and there were none. Upon motion by Mr. Greer and duly seconded, the Board unanimously approved the request. **(EXHIBIT B)**

Item 7B – World Drive North II Area Development – Construction Services Agreement

Mr. Satterwhite requested Board approval to award a Lump-Sum Fixed-Price Agreement for Construction Services in the amount of **\$5,110,162.00** to the lowest responsive bidder, **Arazoza Brothers Corporation**, for construction of area development improvements supporting the World Drive North Phase II Area Development project. This request also includes amounts for materials that will be purchased directly by RCID for incorporation into the improvements. Staff also requests Board authorization for the District Administrator to execute change orders up to an aggregate amount of **10%** of the contract amount. Funding for this request is included in the approved project budget and will be derived from the RCID 2016-2024 Transportation Projects Ad

Valorem Bonds. Mr. Satterwhite advised that this is a landscape and irrigation project to rebuild the area where JR Davis Construction has been working near Magic Kingdom. Mr. Satterwhite advised that five bids were received and **Arazoza Brothers Corporation** was the lowest responsible bidder. They have also performed work on property in the past. Mr. Classe advised that work will begin in February. President Hames asked if there were any public comments on this request and there were none. Upon motion by Ms. Adams and duly seconded, the Board unanimously approved the request. **(EXHIBIT C)**

Item 7C – Utility Agreement – Grand Peaks Properties, Inc.

Mr. Classe advised that this agenda item is being pulled from today's agenda and will be presented at the December BOS meeting.

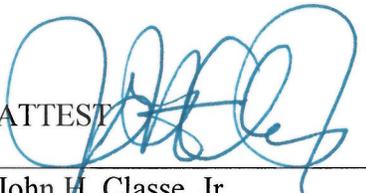
8. OTHER BUSINESS

President Hames then asked if there was any further business to discuss.

Mr. Classe advised that the next BOS meeting will take place on December 15th at 9:30 a.m. and the BOS holiday party will be held that evening.

Mr. Classe advised that today's Final Thought is from Kevin James, comedian and actor "*Thanksgiving, man! Not a good day to be my pants.*"

There being no further business to come before the Board, the meeting was adjourned at 9:39 a.m.

ATTEST 

John H. Classe, Jr.
Secretary, Board of Supervisors



Laurence C. Hames
President, Board of Supervisors