

AGENDA

Board of Supervisors

Reedy Creek Improvement District
1900 Hotel Plaza Blvd.
Lake Buena Vista, FL 32830

December 12, 2018

9:30 a.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. SAFETY MINUTE
4. APPROVAL OF MINUTES
 - A. Minutes of the November 14, 2018 BOS Meeting

5. REPORTS
 - A. District Administrator
 - B. Deputy District Administrator

6. CONSENT AGENDA

The next portion of the meeting is the Consent Agenda which contains items that have been determined to be routine. The Board of Supervisors in one motion may approve the entire Consent Agenda. The motion for approval is non-debatable and must receive unanimous approval. By the request of any individual, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for discussion.

- A. Western Way Extension and Floridian Place Extension – Professional Services Agreement
 - CONSIDERATION of Request for Board approval to enter into an Agreement for Professional Services with **Jordan Brothers Construction, LLC**, in the total Not-To-Exceed amount of **\$4,002.61**, for procurement services of the Area Development improvements for the Western Way Extension and Floridian Place Extension projects. The total amount includes **\$3,812.01** in fees and **\$190.60** of reimbursables,

which will be divided equally between the Western Way Extension and Floridian Place Extension project budgets.

Funding for this request is included in the approved project budget and is derived from the RCID 2016-2020 Transportation Projects Ad Valorem Bonds.

B. Revised RCID Policies

- CONSIDERATION of Request for Board approval of the following revised policies, subject to posting requirements of the IAFF Collective Bargaining Agreement. **(EXHIBIT A)**
 - Conflict Resolution (Replaces Employee Complaints)
 - Ethics – Conflict of Interest (Replaces Ethics)

7. REGULAR AGENDA

A. Project Palmetto Electric Service – Preliminary Budget

- CONSIDERATION of Request for Board approval to establish a preliminary budget of **\$641,000.00** for the Project Palmetto Electric Service project. **(EXHIBIT B)**

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive customer Cost-in-Aid-of-Construction (CIAC) funds.

B. Project Palmetto Electric Service – Construction Services

- CONSIDERATION of Request for Board approval to award a contract to **Maddox, Inc.**, in the amount of **\$316,387.00** for construction of new electric service to Project Palmetto. Staff also requires Board authorization for the District Administrator or Deputy District Administrator to execute change orders up to an aggregate amount of **10%** of the above amount.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive customer CIAC funds.

C. Project Palmetto Electric Service – Owner-Furnished Materials (OFM)

- CONSIDERATION of Request for Board approval of Owner-Furnished Materials (OFM) in the amount of **\$225,000.00** for the Project Palmetto Electric Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive customer Cost-in-Aid-of-Construction (CIAC) funds.

D. Project Palmetto Electric Service – RCES Soft Costs

- CONSIDERATION of Request for Board approval of an amount Not-To-Exceed **\$64,000.00** for RCES engineering and construction support including survey, submittal review and project inspection costs for the Project Palmetto Electric Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

E. Project C2 Natural Gas Service – Preliminary Budget

- CONSIDERATION of Request for Board approval to establish a preliminary budget of **\$434,500.00** for the Project C2 Natural Gas Service project. **(EXHIBIT C)**

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

F. Project C2 Natural Gas Service – Owner-Furnished Materials (OFM)

- CONSIDERATION of Request for Board approval of Owner-Furnished Materials (OFM) in the amount of **\$12,000.00** for the Project C2 Natural Gas Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

G. Project C2 Natural Gas Service – RCES Soft Costs

- CONSIDERATION of Request for Board approval of an amount Not-To-Exceed **\$65,000.00** for RCES engineering and construction support including survey, submittal review and project inspection costs for the Project C2 Natural Gas Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

H. Project 89 Electric Service – Preliminary Budget

- CONSIDERATION of Request for Board approval to establish a preliminary budget of **\$3,550,000.00** for the Project 89 Electric Service project. (**EXHIBIT D**)

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

I. Project 89 Electric Service – Professional Design Fees

- CONSIDERATION of Request for Board approval to execute a Work Authorization under Master Services Agreement #M000063 to **Fred Wilson & Associates, Inc.**, in the total amount of **\$71,302.00**, comprised of **\$69,028.00** in professional design fees and **\$2,274.00** in reimbursable expenses for design, bidding and construction phase services associated with the early works package for the Project 89 Electric Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

J. Project 89 Electric Service – Professional Design Fees

- CONSIDERATION of Request for Board approval to execute a Work Authorization under Master Services Agreement #M000063 to **Fred Wilson & Associates, Inc.**, in the total amount of **\$109,130.00**, comprised of **\$105,856.00** in professional design fees and **\$3,274.00** in reimbursable expenses for design, bidding and construction phase services associated with provision of permanent utility service for the Project 89 Electric Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

K. Project 89 Electric Service – Owner-Furnished Materials (OFM)

- CONSIDERATION of Request for Board approval of Owner-Furnished Materials (OFM) in the amount of **\$750,000.00** for the Project 89 Electric Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

L. Project 89 Electric Service – RCES Soft Costs

- CONSIDERATION of Request for Board approval of an amount Not-To-Exceed **\$400,000.00** for RCES engineering and construction support including survey, submittal review and project inspection costs for the Project 89 Electric Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

M. Project 89 Natural Gas Service – Preliminary Budget

- CONSIDERATION of Request for Board approval to establish a preliminary budget of **\$2,930,000.00** for the Project 89 Natural Gas Service project. **(EXHIBIT E)**

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

N. Project 89 Natural Gas Service – Owner-Furnished Materials (OFM)

- CONSIDERATION of Request for Board approval of Owner-Furnished Materials (OFM) in the amount of **\$200,000.00** for the Project 89 Natural Gas Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

O. Project 89 Natural Gas Service – RCES Soft Costs

- CONSIDERATION of Request for Board approval of an amount Not-To-Exceed **\$420,000.00** for RCES engineering and construction support including survey, submittal review and project inspection costs for the Project 89 Natural Gas Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

P. Disney Skyliner Electric Service – Revision of Preliminary Budget

- CONSIDERATION of Request for Board approval to revise the preliminary budget for the Disney Skyliner Electric Service project from **\$3,825,000.00** to **\$3,975,000.00**. **(EXHIBIT F)**

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

Q. Disney Skyliner Electric Service – RCES Soft Costs

- CONSIDERATION of Request for Board approval of an amount Not-To-Exceed **\$150,000.00** for RCES engineering and construction support including design review, survey, submittal review and project inspection costs for the Disney Skyliner Electric Service project.

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

R. Project H Electric Service – Professional Design Fees

- CONSIDERATION of Request for Board approval to execute a Work Authorization under Master Services Agreement #M000098 to **Leidos Engineering LLC**, in the total amount of **\$74,860.00** comprised of **\$74,140.00** in professional design fees and **\$720.00** in reimbursable expenses for design, bidding and construction phase services associated with the Project H – Electric Service project. **(EXHIBIT G)**

Funding for this request is derived from the RCID Series 2015-1 Utility Revenue Bonds and the RCID Series 2018-1 Utility Revenue Bonds (Non-Taxable). In addition, this project will receive CIAC funds.

S. 2015-2020 Transportation Projects OCIP – Professional Services Agreement

- CONSIDERATION of Request for Board approval to amend the Agreement between RCID and **Colonial Risk Management, Inc.**, and to add the amount of **\$79,600.00** to the Reimbursable Expenses under the agreement for additional job site safety observation and drug testing as required under the Owner Controlled Insurance Program (OCIP). Of the total amount, **\$54,600.00** constitutes additional Fee and **\$25,000.00** constitutes additional Reimbursable Expenses. The amount of this request will be reimbursed to RCID by AON Risk Insurance Services West, Inc.

Funding for this request is included in the approved project budget and is derived from the RCID 2016-2020 Transportation Projects Ad Valorem Bonds.

T. World Drive Extension Phase II Project – Preliminary Budget

- CONSIDERATION of Request for Board approval of a proposed preliminary budget for the World Drive North Phase II Extension Capital Improvement Project in the total

amount of **\$65,400,000.00**. The project involves the construction of approximately 3.2 miles of roadways and ramps; two vehicular bridges, each approximately 450 feet in length; MSE retaining walls; the relocation of various underground utility conveyance systems, including potable and reclaimed water, wastewater, electrical power, optical fiber facilities and natural gas piping; the creation of a regional stormwater pond, associated structures and underground stormwater conveyance systems; roadway lighting; directional and regulatory signing; pavement marking; and landscaping and landscape irrigation systems. **(EXHIBIT H)**

Funding for this request is included in the approved project budget and is derived from the RCID 2016-2020 Transportation Projects Ad Valorem Bonds.

U. World Drive Extension Phase II Project – Professional Services Agreement

- CONSIDERATION of Request for Board approval to award a Professional Services Agreement to **DRMP, Inc.**, in the total amount of **\$1,875,044.00**, comprised of **\$1,579,725.00** in Final Design fees, **\$9,000.00** in Reimbursable Expenses and **\$286,319.00** in Post Design Services. The Final Design shall include roadway, bridge and drainage design as well as survey & geotechnical services to support final design; Post Design services during the construction phase shall include weekly attendance at construction meetings, responses to contractor’s Requests for Information and review and approval of Shop Drawings. Staff also requests Board authorization for the District Administrator or Deputy District Administrator to execute change orders up to an aggregate amount of **10%** of the total contract amount.

Funding for this request is included in the approved project budget and is derived from the RCID 2016-2020 Transportation Projects Ad Valorem Bonds.

8. OTHER BUSINESS

- A. Update on RCID Construction Management Labor Allocation **(EXHIBIT I)**
- B. 2019 RCID BOS Calendar **(EXHIBIT J)**
- C. Next BOS Meeting
- D. Final Thought

9. ADJOURNMENT