

CHANGE OF ARCHITECT / ENGINEER

HOLD HARMLESS FORM

In the event of a change of architect or engineer on record for a permit, Florida Statutes and F.A.C. 61G15-27.001 and 61G1-18.002 shall apply. Plans need not be redrawn, however they must use the new architect/engineer's title block and signature. Engineers who adopt the work of another engineer must recreate the work done to produce the original calculations. The original architect or engineer shall be notified by certified letter or other verifiable communication to the last known address of the original architect or engineer. Receipt of verifiable communication, third party digitally signed and sealed plans and this completed form shall be uploaded by the contractor via Accela Citizen Access (ACA) to the permit; along with a notification email sent to RCIDPermits@rcid.org for processing.

NEW DESIGN PROFESSIONAL INFORMATION

Project Name: _____	Permit #: _____
Project Location: _____	
Owner's Name: _____	Phone: _____
Address: _____	City: _____ State: _____ Zip: _____
Current Architect/Engineer on Record: _____	Phone: _____
Address: _____	City: _____ State: _____ Zip: _____
Email: _____	Current License #: _____
New Architect/Engineer on Record: _____	Phone: _____
Address: _____	City: _____ State: _____ Zip: _____
Email: _____	New License #: _____

NOTARY

Signature of Owner or Agent	Signature of New Architect/Engineer
Print Name	Print Name
State of Florida, County of _____	State of Florida, County of _____
Sworn to (or affirmed) and subscribed before me	Sworn to (or affirmed) and subscribed before me
This _____ day of _____ 20____	This _____ day of _____ 20____
<input type="checkbox"/> Personally Known	<input type="checkbox"/> Personally Known
<input type="checkbox"/> Produced Identification _____	<input type="checkbox"/> Produced Identification _____
Type of Identification	Type of Identification
Notary to Owner: _____	Notary to Professional: _____
Signature	Signature
Notary Stamp Here	Notary Stamp Here