

TUESDAY/THURSDAY CRITICAL INSPECTION REVIEW SUBMISSIONS

Time: 8:00am – 11:00am

What: Revisions Critical for Construction Inspection Continuation Only

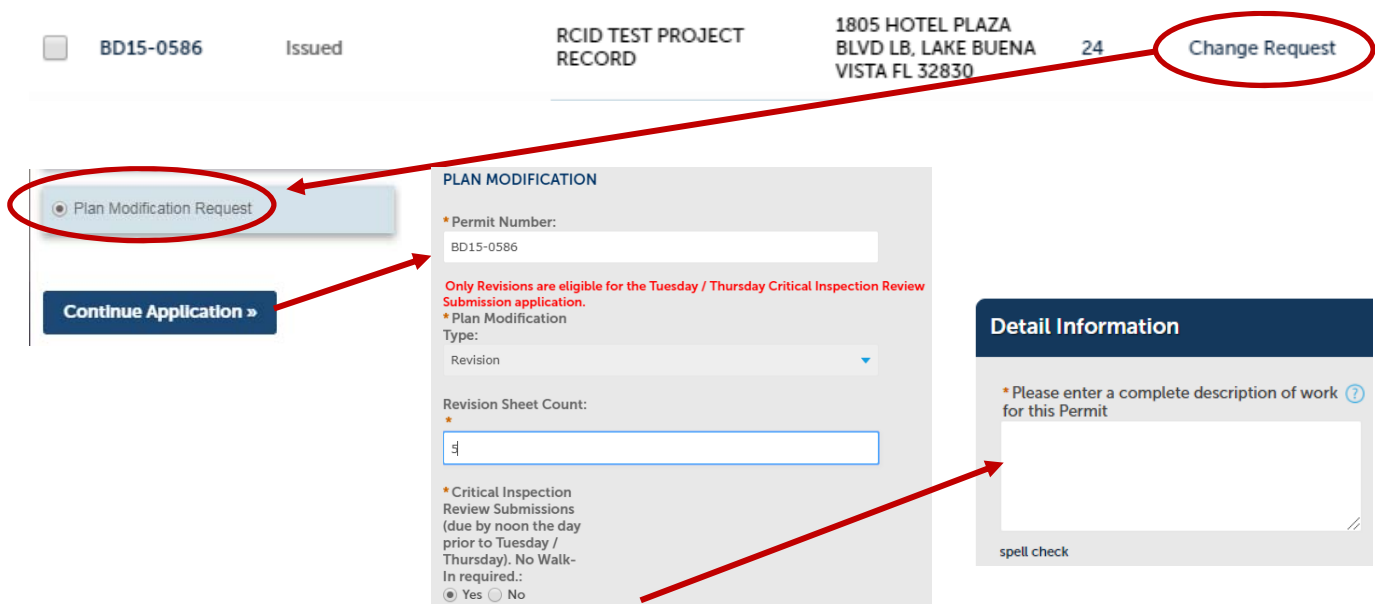
Critical Inspection Review Submissions have been designated for review of Revisions that are critical for construction inspection continuation **ONLY** and are typically in response to inspector comments or correction notices issued.

Revisions must be applied by noon the day prior to Tuesday or Thursday via the on-line permitting system, Accela Citizen Access (ACA), <https://ca.rcid.org/citizenaccess/>, using the Change Request option on the main or root permit. In addition to the drawings, a detailed description of the changes in the form of a narrative must also be uploaded to the application electronically. Be sure to select the radio button for Critical Inspection Review Submissions on the Plan Modification application for correct and timely processing of the request. The Reedy Creek Improvement District (the District) will not process the Revision via an email request and there is no need for in-office participation.

Not included as a Critical Inspection Review Submission:

- New Permit Applications
- Revisions/Amendments on Permits not Issued
- Deferred Submittals
- Large Revisions/Amendments (that are part of the design modifications and do not affect the immediate inspection process)
- Response to Plan Review Comments

Sample of information required on the Plan Modification Review application submission:



The screenshot shows the following details:

- Permit ID: **BD15-0586** (Issued)
- Project Name: **RCID TEST PROJECT RECORD**
- Address: **1805 HOTEL PLAZA BLVD LB, LAKE BUENA VISTA FL 32830**
- Number: **24**
- Selected Option: **Change Request** (circled in red)
- Form Section: **PLAN MODIFICATION**
 - Permit Number: **BD15-0586**
 - Red text: **Only Revisions are eligible for the Tuesday / Thursday Critical Inspection Review Submission application.**
 - Plan Modification Type: **Revision**
 - Revision Sheet Count: **4**
 - Critical Inspection Review Submissions (due by noon the day prior to Tuesday / Thursday). No Walk-In required.: **Yes** (selected)
- Detail Information: **Please enter a complete description of work for this Permit**